

## Susquehanna Art Museum Exhibition Proposal Policy

The Susquehanna Art Museum welcomes collaborative work with artists, curators, art historians, art educators, etc. As a non-collecting museum, all exhibitions at SAM are part of a planned program of rotating curated exhibitions and traveling shows. All exhibitions are curated to follow the education-focused mission of the museum, using the Exhibitions Policy. SAM accepts exhibition proposals throughout the year.

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**Mission Statement:** Susquehanna Art Museum: experience creativity and explore meaning through the visual arts.

**Main Gallery:** Approximately 3,700 square feet, 300 linear wall hanging feet.

**Lobby Gallery:** Approximately 455 square feet, 114 linear wall hanging feet.

**Vault Gallery:** Approximately 263 square feet, 34 linear wall hanging feet.

**S. Wilson And Grace M. Pollock Education Center Gallery:** Approximately 200 square feet, 52 linear wall hanging feet.

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### Phase One: Exhibition Concept Narrative

Phase One exhibition proposals for the main gallery and lobby gallery should be submitted to Director of Exhibitions Lauren Nye at [LNye@SusquehannaArtMuseum.org](mailto:LNye@SusquehannaArtMuseum.org). Submissions are reviewed by museum exhibitions and education staff for consideration.

*Note: if the proposal is for a solo exhibition of your own artwork, please indicate if you are interested in being considered for an invitational group exhibition curated by SAM staff around a shared theme. Although SAM does not discourage solo artist exhibition proposals, group exhibitions with artwork that shares thematic concerns are most often selected over solo exhibitions.*

### Requirements

- A descriptive narrative of the proposed exhibition (not to exceed 500 words). Be specific about the content of the exhibition, the gallery it is intended for, and its relevance to the museum's mission.
- 10 - 15 signature images of artwork included in the intended exhibition.
- An updated Curriculum Vitae for each curatorial contributor.

## Phase Two: Detailed Proposal

Guest curators who submit a proposal that is accepted for further consideration will be asked to submit extended exhibition details (Phase Two). Be as specific about the content of the exhibition and its relevance to the museum's mission as possible.

### Requirements

- An extended narrative of the proposed exhibition (not to exceed 1,000 words) including:
  - o Themes presented
  - o Art historical movements represented
  - o Educational and programming value (include descriptions of any events, lectures, films, performances, or public programs intended to accompany the exhibition)
  
- A list of artworks included in the exhibition. Provide the following details for each work:
  - o Artist, title, date of completion, medium, dimensions, insurance value
  - o Display method (wall hanging, framed, mounted, pedestal with/without vitrine, etc.)
  - o Source of the artwork (on loan from artist, owner, gallery or museum collection?)
  - o Digital image in a standard format
  
- Provide an exhibition budget including all costs to SAM such as rental, transportation, installation, printing, framing and curatorial costs. Indicate confirmed and potential funding sources.
  
- Additional information may include:
  - o Introductory text panels, graphics, or existing visuals
  - o Artist statements/biographies for included artists
  - o Educational materials for teachers, students, and visitors
  - o Press release and press photos
  - o Exhibition history of the proposed works, including other proposed or past venues

Phase Two proposals are reviewed by museum exhibition and education staff with specific criteria in mind, including quality, audience, educational programming possibilities, community engagement, funding/sponsorship opportunities, social concerns, diversity, and medium. Museum staff submits proposed exhibitions to the appropriate committee of the Board of Directors for approval.

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Priority is given to projects that:

- Illustrate clearly defined thematic goals
- Explore issues of culture and society in historical or contemporary contexts
- Encourage innovative opportunities for participatory engagement by visitors and students
- Promote global and diverse perspectives
- May be realized with reasonable budgetary resources

Guest curators selected for exhibition at SAM will:

- Work collaboratively with SAM staff to implement the proposed exhibition.
- Understand that museum staff will be ultimately responsible for designing an exhibition that encourages engaging experiences for visitors (including editing texts, graphics, and layout).
- Participate in supplementary exhibition materials (audio tour recordings, gallery guides, and promotional interviews/tours).

The active planning period for exhibitions is 18 – 24 months in advance. Contact Director of Exhibitions Lauren Nye at [LNye@SusquehannaArtMuseum.org](mailto:LNye@SusquehannaArtMuseum.org) with questions.